

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on
THURSDAY 8th January 2026, 7.00pm
OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. Apologies For Absence

2. Declarations Of Interest And Dispensations

3. Public Session (Including Ward Councillor Reports)

Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate).

4. To Approve Minutes of The Parish Council Meeting Held On 11th December 2025

5. Matters Arising - Not covered by a separate agenda item

6. Planning Matters

- a. 39/25/00007/FHY 31 Estuary Park, Comwich, Bridgwater, Somerset, TA5 2QP – single storey extension.

7. Finance

To approve the Bank Reconciliation and budget statement for December 2025

- a. Total Closing Balance as of end of Dec 2025 - **£68,992.56**
- b. To approve the following Invoices for payment / receipts (inclusive of VAT), plus any invoices presented after the Agenda has been published?

Staff costs	To inc. wages, outstanding pension, NIC and work from home allowance	£1550.32
SALC	Responding to Planning Applications Course	£35.00
SCC	Grass cutting – October 2025	£611.40

- c. Income received
Interest from bank £33.91
- d. To approve the 2026-27 Budget and precept

8. Parish Clerks Report

- a. See Annexe A – inc. Action List

9. Local Government Boundary Changes

To consider and agree requests for Parish Council boundary changes iaw Local Government Boundary of England review

10. Reports Of Representatives

- a. Public Rights of Way (PRoW) B Birkenhead
- b. OPRA (T Gardener)
- c. Steart Ward (D Dodge)
- d. Social Media (D Dodge)
- e. SALC – Community Health & Wellbeing (S Parker)
- f. OPPT – Village Shop Community (G Parrett)
- g. OVH (L Parsons)
- h. Dowsborough LCN (C Sanders)
- i. Transport Forum (D Dodge)

11. Correspondence/Communication requiring consideration

- a. Questionnaire from Lloyds Bank regarding information on what the funds are used for in the Reserve Acct.
- b. 20's plenty E-news webinar – see email sent 2.01.26
- c. Response from the Coastal Place Partnership

12. Forthcoming Meetings/Events/Training

- Hinkley Point Community Forum 15th Jan @ 1800, Bridgwater & Taunton College, Cannington
- Hinkley Main Site Forum 12th February 2026
- Transport Forum 12th March 2026

13. DATE AND TIME OF NEXT MEETING – 12 Feb 26 at 7.00pm.

Mrs Stephanie Juniper
Proper Office and RFO

Date: