

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on
THURSDAY 11th December 2025, 7.00pm
OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. Apologies For Absence

2. Declarations Of Interest And Dispensations

3. Public Session (Including Ward Councillor Reports)

Public Session *(In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate).*

4. To Approve Minutes of The Parish Council Meeting Held On 13th November 2025

5. Matters Arising - Not covered by a separate agenda item

None

6. Planning Matters

None

7. Finance

a. *To approve bank reconciliation and budget statement for November 2025*

b. *Total Closing Balance as of November 2025 - **£74546.71***

c. *To approve Invoices for payment / receipts (inclusive of VAT)*

<i>DB Paul</i>	<i>Survey of Village Shop (shop fund)</i>	<i>£1200.00</i>
<i>SALC</i>	<i>AI Course</i>	<i>£45.00</i>
<i>Scribe</i>	<i>Accounting Package</i>	<i>£477.60</i>
<i>Parish Online</i>	<i>Mapping software</i>	<i>£45.00</i>
<i>OtterTales</i>	<i>Printing</i>	<i>£244.77</i>

d. *Income received*

Interest received *£39.58*

e. *CIL levy Annual Return 24/25 submitted. £1060.68 needs to be spent by June 2027*

8. Parish Clerks Report

a. *See Annexe A*

9. Electoral Boundaries

- *To give consideration to email circulated dated the 26/11/25 from Dowsborough LCN regarding the Local Government Boundary Commission For England reopening its consultation on proposed new division boundaries for Somerset Council. Residents and local organisations are invited to share their view with a consultation running from 25th November until the 14th January 2026.*

10. Flooding/Emergency Plan

- *Covered under Clerks report*

11. Highways

- *Covered under clerks report*

12. Enhancements

a. *To agree to contact Highways regarding the recent removal of trees from the grassed area adjacent to Nursery Close and the possibility of planting some additional trees.*

b. *To consider any action regarding the works being carried out on the Pill by persons unknown.*

c. *To formally agree to spend CIL money on refurbishment of the bus shelter.*

- d. *To formally agree to contact the Boat Club to establish information about the mooring of boats on the PC side of The Pill and unauthorised works that have been carried out recently.*

13. Reports Of Representatives

- a. *Public Rights of Way (PRoW) B Birkenhead*
- b. *Stear Ward (D Dodge)*
- c. *OPRA (T Gardener) - referred to Jan meeting*
- d. *Social Media (D Dodge)*
- e. *SALC – Community Health & Wellbeing*
- f. *Village Shop Steering Group (G Parrett)*
- g. *OVH (L Parsons)*
- h. *Dowsborough LCN (C Sanders) - referred to Jan meeting*
- i. *Transport Forum (D Dodge)*

14. Correspondence/Communication requiring consideration

- a. *Correspondence between owners of The Anchor Inn and PC*
- b. *Communications from Stacy Walker (Hinkley C) regarding the abandoned boats in the wharf.*

15. Forthcoming Meetings/Events/Training

- a. *Community Forum 15.01.26*
- b. *Hinkley Main site Forum 12.02.26*
- c. *Transport Forum 12.03.26*

16. DATE AND TIME OF NEXT MEETING – 8.01.26 At 7.00pm.

*Mrs Stephanie Juniper
Proper Office and RFO*

Date: 4th December 2025